Food Conspiracy Board Meeting  
Approved Minutes of 1/2/08

A regular meeting of the Food Conspiracy Board of Directors was held at the Pima Friends Meeting House 931 N 5th Ave at 6:30pm on January 2, 2008

Present:
Melita Quance, Board Member  
Rebecca Froom, Board Member  
Natanya Siegel Board Member  
Ben Kuzma, General Manager  
Geoffrey Baker, Member/Owner  
Paula Wilk, Member/owner

Absent:  
Emily Covey Staff Representative  
George Milan, Board Member

Melita called the meeting to order at 6:30 p.m.

Check In: 
Members of the meeting checked in.

Consent Agenda
- December Minutes
- L12 Expansion Policy Reporting

Rebecca moved to accept the Consent Agenda items remaining Natanya seconded
Yes 3 No 0 Abstain 0

Member Time: 
Member-owner volunteerism at the co-op was discusses

Review Agenda Items
No items were added or removed from the agenda at this time. 
Later in the meeting “Communication of Board Materials” and “Role of Staff Rep” was added to the agenda.

General Manager Information for the Board
Additional information:
Sales continue to do well. Inventory results will be in in a few weeks. 
There will be a managers meeting offsite on January 23, soon followed by a general staff meeting.

Board Work

Items from Consent Agenda
There were no items moved from the consent agenda.
It was agreed that in future months, financial reports (monthly and quarterly) should be placed in the consent agenda.

**Expansion**
There was nothing new to report.
It was agreed that in future months Expansion reports and discussion should be placed in an Executive Session until such a time as discussion of details of these plans can be made public.

**Board Self Review**
Melita is chairing this committee and Natanya will serve on it as well, the committee’s first task is to develop a committee charter.

**Individual Board Member Self Review**
This item was tabled to next month.
Board members are asked to submit a self review including 3 areas in which they are doing well and 3 in which they could use improvement. These items should be emailed to Rebecca as substitute secretary for distribution before the February meeting.

**Break (7:37 to 7:53)**

**Board Work Continued**

**GM Review committee**
This item was moved to an executive session during the February meeting.

**Communication of Board Materials**
It was agreed that in future meetings any materials of a confidential or sensitive nature should be placed in an Executive Session during Board meetings. Materials for Executive Sessions will not be posted publicly.

**Election Committee**
Rebecca continues to chair this committee, with Melita and Torey serving as committee members.
The election is in progress with a “Meet the Candidates Forum” scheduled for Sunday January 20. Future steps of the committee were discussed.

**Role of Staff Rep**
The role of the staff rep, as supported in the bi-laws, is one of sharing knowledge and perspective, providing mutual enrichment to the Board and the Staff.

**Policy Governance and Committees**
Melita advised the Board that Board Committees should create, and then be guided by a committee charter. She will distribute information on creating a Committee Charter to pertinent board members.
Annual Meeting
Ideas were discussed regarding the Annual Meeting scheduled for March 8, 2008. Rebecca will take these ideas back to the committee.

Board of Directors Officers
To fill current open positions on the slate of officers, Rebecca was nominated to serve as Vice President and Natanya as Treasurer. Rebecca motioned to accept these nominations, and Natanya seconded. There were 3 votes in favor, and 0 against.

Calendar
Newsletter articles due the first week of:
- January – Melita
- February – Natanya
- March – Rebecca
- April - Melita

Next Board meeting is February 6, 2008 at 6:30 p.m.

Meeting Evaluation
1. Preparation – Satisfactory / Needs Improvement
2. Time appropriately spent on Ends as opposed to Means – Satisfactory / Needs Improvement
3. Adequate opportunity to participate in discussion and decision making – Satisfactory
4. Treatment of all persons was courteous, dignified and fair – Satisfactory
5. Adherence to adopted governance style
   a. Outward vision Yes
   b. Diversity in viewpoints Yes
   c. Strategic leadership Needs improvement
   d. Clear distinction between board and management roles Yes
   e. Looked to the future Yes

A motion to adjourn meeting was moved by Rebecca seconded by Natanya

Motion to passed by 3 in favor, and 0 opposed. Meeting adjourned at 9:00 pm

Date minutes approved: February 6, 2008

Signature:

    Rebecca Froom
    BOARD Vice-President and substitute secretary